

Miami ARTCC District
U.S. Virgin Islands
Non-Hazardous & Hazardous Wastes/materials Disposal/Recycling
Scope of Work

A. Scope

The work shall consist of the site visits, inventorying, packaging, labeling, marking, placarding, transporting, preparing and processing regulatory documentation/records, disposing/recycling of non-hazardous wastes/materials, special wastes, and hazardous wastes/materials from the following facilities located in St. Thomas and St. Croix:

1. St. Thomas Airport Traffic Control Tower
2. St. Croix Airport Traffic Control Tower

The work shall include all labor, materials, fees, transportation, documentation, and disposal/recycling of solid wastes/materials, special wastes, and hazardous wastes/materials in accordance with applicable U.S. Environmental Protection Agency (40 CFR 260-279) and U. S. Virgin Islands Division of Environmental Protection. The solid and hazardous wastes/materials shall include all materials that meet the U.S. Environmental Protection Agency's definitions in 40 CFR 260-279. Special wastes shall include all materials as defined in Title 19 of the U.S. Virgin Islands Rules and Regulations.

Some of the wastes/materials include but are not limited to the following:

Used batteries
Spent Fluorescent lamps
Mercury containing articles
Used oil
Used Antifreeze
Paints & solvents
Herbicides
Pesticides
Refrigerants

B. Contractor Employee Training

The contractors employees including those preparing hazardous materials for transportation shall be trained, tested and certified in accordance with 49 CFR 172. The contractor employees shall have completed any required USEPA.

C. Contractor Emergency Response

In an event of a spill or release, the contractor shall notify the Contracting Officer immediately and shall immediately begin an emergency response to contain and cleanup the spill or release. The contractor shall be responsible for having the required spill materials available at all times in which hazardous materials/wastes are being handled or transported.

D. Designated Task Person (DTP)

The following DTPs are the only FAA employees authorized to request a task from the contractor.

1. Diane Foy
2. Daniel Borrero
3. David Gibson
4. John Nadal

E. Task Definition

Each task shall consist of the following:

1. Perform a site visit to inventory the solid wastes to be disposed or recycled.
2. Provide a written cost estimated to the DTP.
3. Coordinate and schedule the site visits, lab packing, and pick up with the DTP.
4. Paying all required fees
5. Lab pack inventoried wastes including providing lab packing containers, materials, and supplies.
6. Provide and attach required U.S. Department of Transportation (USDOT) and US EPA container labels.
7. Pick up, transportation, and disposal of lab packed wastes.
8. Prepare required waste manifests and profiles required for review and signature by the DTP.
9. Process the regulatory documentation as required.
10. Submit completed waste manifests, certificate of destruction, and other regulatory documentation to the DTP for each task within the regulatory time frames.
11. Replace FAA owned storage containers picked up for disposal/recycling for each task with USDOT compliant containers of the same size as those removed

F. Number of Tasks

The Contractor shall provide the all work listed for each task requested by the DTP up to the contract amount. The quantities under each task will vary. The contractor shall not have minimum quality requirements for each task.

G. Task Request Process

1. A DTP will request a task from the contractor.
2. Contractor shall begin the task within 48 hours after being contacted.
3. Contractor shall submit the invoice for each task after all the items in that task has been completed.